

Fee Policy for current students Academic Year 2020 – 2021

Payment of School Tuition and Meals Fees

School will issue you an official invoice for all expenses and send by post.

All fees are billed and payable in Thai Baht.

Tuition fee is payable on a termly basis in 3 installments, through the year, in accordance with the billing schedule as indicated below.

Academic Year 2020-2021	TERM 1	TERM 2	TERM 3
Invoice sent	1 st June 2020	15 th November 2020	1 st March 2021
Invoice due date	15 th June 2020	1 st December 2020	15 th March 2021
Term start date	26 th August 2020	12 th January 2021	27 th April 2021

Payment of EAL Fee

EAL fee is applied for students who attend school from Nursery class onwards and is a prerequisite for all students who receive English as additional language intervention. EAL is an annual fee but is payable in 3 termly installments.

Academic Year 2020-2021	TERM 1	TERM 2	TERM 3
EAL Invoice sent	8 th June 2020	2 nd December 2020	16 th March 2021
EAL Invoice due date	18 th June 2020	12 th December 2020	26 th March 2021

Method of Payment

We accept payment for school fees in the form of cheque or bank transfers.

- By cheque: please ensure that your cheque is crossed and made payable to “Kensington International Kindergarten” and the word “Or Bearer” crossed out.
- By bank transfer: please transfer directly to our accounts at any of the following banks.

Kensington

International Kindergarten

Bank	Account Name	Account Number	Account Type
Siam Commercial Bank	Kensington International Kindergarten	403-676425-2	Saving Account
Bangkok Bank	Kensington International Kindergarten	089-7-02965-8	Saving Account

After your payment has been made, please send us the payment evidence by email the pay-in slip to accounts@kensington.ac.th with your child's name and class.

Receipt

School will email you the soft copy of tuition fees receipt within 30 days after receiving your email declaration of your pay-in slip. The hard copy of receipt will be sent by post.

Late Payment

A late payment of school fees will be charged THB 100 per day after exceeding the payment deadline.

Refunds Policy

- The refund procedure will be processed after receiving written notice of resignation.
- The resignation form is required to complete and submit to Admissions office before the relevant deadline (please refer to conditions below). Should the resignation form be submitted later than the deadline, school reserves the right to retain the fees.
- Parents will be refunded a full term, upon the condition that school must be given notice **eight full weeks** before the beginning of Term1 and **four full weeks** before the beginning of Term2 and Term3.
- Only the **registration fee is a one-time and non-refundable fee** (please refer to the Fee Structure).
- All Fees **will not be refunded** after the start of the term (except in the Early withdraws case stated below).
- Early withdraws:
 - If written evidence of *involuntary transfer* of the parents to another city or country is submitted, and the child attends the first half (or less) of term and leaves before the half term, a *50 % refund of tuition fee and meals fees* will be refunded to parents.
 - If written evidence of *involuntary transfer* of the parents to another city or country is submitted, and the child attends second half of the term but leaves before its end there is *no refund* based on week or days attended.

Contacts

For additional information, please contact our Finance Department directly at email accounts@kensington.ac.th or call us at 02-864-9977 ext. 107.

..... www.kensington.ac.th