Kensington

International Kindergarten

Date of Application ……..... Application number *(for school only)* .....

General Child's Information

Forename ……..…….....…….....

Surname …….....…….....…….....

Full name in Thai *(if applicable)* ……..…….....

Photo of Child

Nickname ……..... Nickname in Thai …….…….....

Gender: ◯ Male ◯ Female

Date of Birth *(DD/MM/YYYY)* ……..……..…..... Age …….....…...

Place of Birth …….....……..... Nationality …….....….....

Admission Information

Academic Year of Entry …… Expect Term Date of Entry ……...……

ENTERING CLASS LEVEL *(please select one)*

Class Level:

◯ Toddlers (2-3 years)

8.30 am – 12.00 pm

◯ Term1

◯ 4 days per week (consecutive)

◯ 5 days per week

◯ Term2

• 5 days per week

◯ Term3

• 5 days per week

◯ Nursery (3 – 4 years)

8.00 am – 2.00 pm

• 5 days per week

◯ Reception (4 - 5 years)

8.00 am – 2.00 pm

• 5 days per week

◯ Key Stage 1 (5 – 7 years)

8.00 am – 2.30 pm

• 5 days per week

HOW DID YOU HEAR ABOUT US? ***(you can select more than one answer)***

○ School Website ○ Facebook ○ Walk / Drive by

○ Word of Mouth ○ Billboard ○ Others .....

○ Search Engine *(please specify)*

.....

○ Other website *(please specify)*

.....

○ Magazine *(please specify)*

.....

○ Referral *(referred by)*

.....

Child's Information

Primary Language Spoken at Home .....

Other Language(s) Spoken .....

English Language Proficiency:

○ Beginner ○ Learning ○ Functional ○ Nearly Fluent ○ Fluent/Native

Home Address *(Thailand)* .....

.....

Child's Academic Information (if applicable)

Previous / Current School Name .....

Class Level Attended from ..... to .....

School Address .....

.....

Contact Number .....

Type of School: ○ Public ○ EP ○ International ○ Other .....

Parents'/ Guardians' Information

PARENT 1 ○ Father ○ Mother ○ Guardian ○ Other .....

Full Name ……

ID/ Passport Number ……

Place of Birth …… Nationality ……

Home Phone No …… Mobile Phone No ……

Email ……

Home Address *(if different than the child's permanent address)*:

……

……

Occupation …… Company ……

Office Address ……

……

Office Phone No ……

Does the child live with this parent? ○ Yes ○ No

Is this parent the primary point of contact for admission correspondence? ○ Yes ○ No

Does this parent have custody/ legal guardianship of the child? ○ Yes ○ No

PARENT 2 ◯ Father ◯ Mother ◯ Guardian ◯ Other .....

Full Name ……

ID/ Passport Number ……

Place of Birth …… Nationality ……

Home Phone No …… Mobile Phone No ……

Email ……

Home Address *(if different than the child's permanent address)*:

……

……

Occupation …… Company ……

Office Address ……

……

Office Phone No ……

Does the child live with this parent?	◯ Yes	◯ No
Is this parent the primary point of contact for admission correspondence?	◯ Yes	◯ No
Does this parent have custody/ legal guardianship of the child?	◯ Yes	◯ No

SIBLING(S) INFORMATION

Name	Gender	Age	School Attending/ Class
1……	◯ Male ◯ Female	……	……
2……	◯ Male ◯ Female	……	……
3……	◯ Male ◯ Female	……	……

Emergency Contact Information

In the event of an emergency, illness or accident, parents will be contacted first. If parents cannot be reached, school will contact the alternative emergency contacts that you list below. Please provide two emergency contacts (other than the child's parents). These contacts must be adults living in Thailand.

Name	Relationship	Contact Number
1	.....	.....
2	.....	.....

Required Documents for Enrolment

- ◯ Completed "Enrolment Application" Form
- ◯ One Copy of the Child's Birth Certificate *(Thai)* or One Copy of the Child's Passport and Visa the *(foreigners)*
- ◯ One Copy of the Parents'/Guardians' Thai National ID or Passports *(ID page and visa page for foreigners)*
- ◯ One Copy of the Child's and Parents'/Guardians' House Registration *(Thai families only)*
- ◯ Two (2) ID/Passport-sized Photos or One (1) digital Photo of your Child
- ◯ One (1) ID/Passport-sized Photo or One (1) digital Photo of Each Parent/Guardian
- ◯ One (1) ID/Passport-sized Photo or One (1) digital Photo of any Nanny, Driver or Person Authorised to Collect your Child:
  (Please note that three badges of "authorized persons" will be provided free of charge. Any extra badges or re-issues due to loss will mean parents will be charged for reissuing.)
- ◯ One Copy of the Child's Immunization/Vaccination Record
- ◯ One Copy of Parents'/Guardians' Covid-19 Vaccine Certificates
- ◯ One Copy of any Previous School Reports *(if any)*
- ◯ One Copy of any Previous Assessments Regarding any Form of Learning Difficulties *(if any)*
- ◯ One Copy of Medical Records of any Conditions that may Affect the Student Whilst at School *(if any)*
- ◯ Enrolment Application Fee: 3,000 THB per Application *(non-refundable)*

Consent and Acceptance:

A) Indemnity

I /we hereby indemnify Kensington international kindergarten, its officers and employees against any and all claims arising from an injury to my child or damage to the property of my child whilst participating in any educational activities arranged by the school, or whilst on the school premises or being transported to or from the school.

I/we understand and agree that in the event of an emergency, Kensington international kindergarten will make every effort to contact parents or guardians. However, if this is not possible, the child will be taken to either his/her family doctor or a suitable hospital for treatment.

B) School Rule and Policies

It is understood that when a student is accepted for enrollment in the school, the student and the parents agree to comply with the school rules and policies (please refer to the Parent Portal). You will receive the Parent Handbook and be required to sign the School & Parent Partnership Agreement when receiving the welcome pack at a later date).

C) EAL Requirement

Should your child, at any time, be assessed as needing additional support and interventions with respect to learning English (English as an Additional Language or EAL), then you will be required to pay the cost of these interventions in addition to normal school fees. (Please refer to our school fee policy).

Acknowledgement:

By signing this application, I agree that all information and material I have submitted as part of the application process herein are true. I understand that failure to disclose relevant information or the inclusion of false information in this application will be considered grounds for Kensington International Kindergarten to reconsider the application without refund.

Signature ..... (Parent/ Guardian)

Date .....

For School Use Only

Children ID. .....

Class Placement ..... Teacher .....

Starting Date .....

Date of last attendance ..... Class/Teacher .....

Reason for leaving *(i.e.name of school)* .....

Documents and fee required for enrolment	**Received by**	**Date**
1. Completed "Enrolment Application" Form	.....	.....
2. One Copy of Child's Birth Certificate *(Thai)* or One Copy of Child's Passport and Visa *(foreigner)*	.....	.....
3. One Copy of Parents'/Guardians' Thai National ID or Passports *(ID page and visa page for foreigner)*	.....	.....
4. One Copy of Child's and Parents'/Guardians' House Registration *(Thai families only)*	.....	.....
5. Four (4) ID/Passport-sized Photos of your Child	.....	.....
6. Two (2) ID/Passport-sized Photos of Each Parent/Guardian	.....	.....
7. Two (2) ID/Passport-sized Photos of Nanny, Driver or Person Authorised to Collect your Child: *(Please note that three badges of authorized person will be provided free of charge. Any extra badges or re-issue due to loss will mean parents will be charged for reissuing.)*	.....	.....
8. One Copy of Immunization/Vaccination Record	.....	.....
9. One Copy of Previous School Reports *(if any)*	.....	.....
10. One Copy of any Previous Assessment Regarding any Form of Learning Difficulties *(if any)*	.....	.....
11. One Copy of Medical Records of any Conditions that may Affect Student While at School *(if any)*	.....	.....
12. Enrolment Application Fee: 3,000 THB per Application *(non-refundable)*	.....	.....

Registration Fee THB ..... Received by ..... Date .....

Tuition Fee THB ..... Received by ..... Date .....

Lunch THB ..... Received by ..... Date .....

Others Fee THB ..... Received by ..... Date .....

THB ..... Received by ..... Date .....